HOUSTON AREA LEAGUE OF PC USERS
BOARD OF DIRECTORS
AGENDA FOR June 30th, 2003 SPECIAL MEETING

I. CALL TO ORDER AT 7:00 PM

1. Recognize any non−member guests

2. Election Committee Report.

3. Collect Conflict of Interest Statements (**Agenda Attachment 1**).

II. REPORTS

1. Presidents Report (Robert Gunn)
2. First Vice President − SIGs (Stephen Whitt)
3. Vice President − Communications (Jay Thomas)
4. Vice President − Programs (Mark Flato)
5. Treasurer (Al Greene)
6. Membership Secretary (Sharon O'Fiel)

III. UNFINISHED BUSINESS

IV. NEW BUSINESS

1. Election of New Officers

2. Motion to hold the next meeting of HAL−PC's Board of Directors on Thursday, August 7th, 2003 at 7pm (**Agenda Attachment 2, Anne Sipes**)

3. Motion to Approve Special Interest Groups (**Agenda Attachment 3, Anne Sipes**)

4. Motion to appoint various functionaries (**Agenda Attachment 4, Jay Thomas**)

V. ADJOURN

Approved minutes of June 30th, 2003 Special Meeting of the Board of Directors

HOUSTON AREA LEAGUE OF PC USERS, INC.
SPECIAL MEETING OF THE BOARD OF DIRECTORS
BOARD OF DIRECTORS MEETING
4543 Post Oak Place
Houston, Texas

ATTENDEES:

Officers:

President	**Robert Gunn**	
First Vice President – SIGs	**Steve Whitt**	**Absent**
Vice President – Communications	**Jay Thomas**	
Vice President – Programs	**Mark Flato**	**Absent**
Treasurer	**Al Greene**	
Membership Secretary	**Sharon O'Fiel**	**Absent**
Recording Secretary	**Larry Monks**	**Absent**

Directors:

Fernando Bobbio	
Joe A. Brown	**Absent**
Tim Burgess	
Dell Coleman	
Stephen Cravey	
Joseph DiFlavio	
David Dillard	**Absent**
Don Dillard	**Absent**
Scott Doctor	
Victor Elgohary	
Christi Oliver	**Absent**
John Pohlman	**Absent**
Cathy Sharp	
Anne Sipes	
Robert Thomas	
David Walter	
Brian Walters	
Reuben Wilson	**Absent**

Parliamentarian: **Marilyn Gore**

I. CALL TO ORDER AT 7:00 PM

Marilyn Gore of the Election Committee presented the results of the Board of Directors Election held on Saturday, June 7th, 2003:

HAL−PC Board of Directors Election Results
Total votes cast: 394

Candidate	Ballot Position	Votes
Anne Sipes	8	314
Cathy Sharp	10	313
Jay Thomas	14	303
Tim Burgess	16	301
Christi Oliver	3	301
Stephen Cravey	15	296
Joe A. Brown	5	295
Robert Thomas	9	294
Joseph DiFlavio	12	267
Scott Doctor	7	263
Fernando Bobbio	11	252
Victor Elgohary	13	247
Harry Madiera	1	232
Jeff Campbell	2	228
Scott Provost	6	185
Michael Pollak	4	108

Anne Sipes collected Conflict of Interest Statements from the members of the Board of Directors that were present at the meeting.

The President, Robert Gunn, presented his report. He reported that Christi Oliver had resigned from the Board. He nominated Chip Hubbard to replace her.

Chip Hubbard was appointed to the Board of Directors.

The President then introduced the members of the Board of Directors.

The First Vice President SIGs, Stephen Whitt, was not present and no report was presented.

The Vice President Communications, Jay Thomas presented his report:

Vice−President/Communications Report
to the HAL−PC Board of Directors
June 30th, 2003

Internet

We currently have approximately 6,933 users on the HALNet system. Of that number, approximately 587 are users of our ADSL service, 34 more than we had at our last meeting in March. Additionally, over 1,640 of our users are taking advantage of the e–ail virus and spam screening service, up from 1,500 in March.

The Magazine

Due to a error by the firm which prints and distributes The Magazine, the June issue's mailing label did not contain the special Voting Key needed for the Board of Director's Election. As soon as I became aware of this, I requested that special post cards containing the necessary information be sent out in a separate mailing by our Magazine printing & distributing firm to the membership at no cost to HAL–PC.

Advertising

No advertising has been placed since the last meeting of the Board of Directors.

Our most effective means of reaching new Members and new HALNet users has always been word–of–mouth from our many enthusiastic Members and satisfied HALNet users. Please make an effort to tell your friends, relatives, associates & acquaintants about Houston's Best Kept Secret, HAL–PC and our award–winning HALNet Internet Service which is now available throughout the nation.

Respectfully submitted,
Jay Thomas / Vice–President Communications

The Vice President Programs, Mark Flato, was not present and no report was presented.

The Treasurer, Al Greene, presented his report. He stated that he was in the process of closing out the books. He had decided not to do a preliminary report and was therefore waiting for the final numbers.

The Membership Secretary, Sharon O'Fiel, was not present and no report was presented.

Election of New Officers

Stephen Cravey nominated Robert Gunn as President.
Robert Gunn was elected to the position of President by acclamation

Stephen Cravey nominated Steve Whitt as First Vice President SIGs.
Steve Whitt was elected to the position of First Vice President SIGs by acclamation.

Dell Coleman nominated Jay Thomas as Vice President Communications.
Jay Thomas was elected to the position of Vice President Communications by

acclamation.

Stephen Cravey nominated Mark Flato as Vice President Programs.
Mark Flato was elected to the position of Vice President Programs by acclamation.

Stephen Cravey nominated Victor Elgohary as Treasurer.
Victor Elgohary was elected to the position of Treasurer by acclamation.

Stephen Cravey nominated Brian Walters as Membership Secretary.
Brian Walters was elected to the position of Membership Secretary by acclamation.

Stephen Cravey nominated Anne Sipes as Recording Secretary.
Anne Sipes was elected to the position of Recording Secretary by acclamation.

The President presented the Board with his 2003/2004 Committee Assignments.

The President, Robert Gunn asked that the Board of Directors approve his committee assignments. The Presidents 2003/2004 Committee Assignments were approved by the Board of Directors.

Anne Sipes modified her motion to hold the next meeting of HAL–PC's Board of Directors to a motion to hold the next meeting of HAL–PC's Board of Directors on September 4th, 2003.(Attachment 2)

The motion passed.

Anne Sipes made a motion to approve Special Interest Groups (Agenda Attachment 3)

The motion passed.

Jay Thomas made a motion to appoint various functionaries (Agenda Attachment 4)

The motion passed.

Anne Sipes asked that the Presidents 2003/2004 Committee Assignments be modified to include her on the Finance Committee. The President approved the change and presented the revision to the Board for approval. The revised 2003/2004 Committee Assignments (Attachment 5) were approved by the Board.

Brian Walters made a motion to adjourn.

The June 30th, 2003 Meeting of the HAL–PC Board of Directors adjourned at 7:30 PM.

Respectfully Submitted,
Anne Sipes, Recording Secretary

Agenda Attachment 1

Name

HOUSTON AREA LEAGUE OF PC USERS, INC.
CONFLICT OF INTEREST STATEMENT

Applicable excerpt from the HAL−PC Bylaws:

ARTICLE V. CONFLICT OF INTEREST

A. No Director may accept any compensation or remuneration for serving as a Director.

B. Each Director shall submit to the Secretary, in writing, a list of potential commercial conflicts of interest. Until this list is submitted, the Director shall not be entitled to vote. This list shall be updated by each Director throughout the year as changes occur. No Director shall vote on matters in which he or she either has or has the appearance of having a commercial conflict of interest.

C. Two−thirds (2/3) of the Directors present and voting may deem any Director to have a commercial conflict of interest.

Please list all potential commercial conflicts of interest below.
In addition to the company name, please add a description of that company's business and the potential conflict of interest. Continue on the back of the sheet if required.

Sign and date on bottom of front page.

Also list a complete description of all HAL−PC property in your possession including manufacturer and serial numbers.

Items listed on back, if any, are included in this itemization.

Signature _____ Date _____

Attachment 2, Anne Sipes

Motion to hold the next meeting of HAL–PC's Board of Directors on Thursday, September 4th, 2003 at 7pm.

Whereas Article IV, G. states Board meetings shall be held monthly or as directed by the Board.

Be it hereby resolved that the next meeting of the Board of Directors shall be held on Thursday, September 4th, 2003 at 7pm.

Agenda Attachment, 3 Anne Sipes

Motion to Approve Special Interest Groups

Whereas: the HAL–PC bylaws state that in order for a Special Interest Group to maintain its status as a recognized Special Interest Group it must meet criteria recommended by the Special Interest Group committee and be approved by the Board.

Whereas HAL–PC has many established Special Interest Groups.

Be it resolved: The HAL–PC Board of Directors does approve all of HAL–PC's existing Special Interest Groups.

Agenda Attachment 4, Jay Thomas

Motion to appoint various functionaries

WHEREAS: THE HAL–PC Bylaws allow the Board of Directors to appoint Member Services Director, Vendor Liaison Officer, Bulletin Board System Operators, Volunteer Coordinator, Welcome Committee Chairman. and other functionaries as the Board may deem necessary.

WHEREAS: the Board of Directors has determined a need for some of these functionaries.

Be it hearby resolved: The HAL–PC BOARD OF DIRECTORS appoints:

Don Hawkins as Bulletin Board System Operator
Kim Munro as Volunteer Coordinator

Attachment 5
Approved HAL–PC COMMITTEE ASSIGNMENTS 2003/2004

Executive Committee:
Robert Gunn	**President (chair)**
Steve Whitt	VP–SIGs
Jay Thomas	VP–Communications
Mark Flato	VP–Programs
Victor Elgohary	Treasurer
Brian Walters	Membership Secretary
Anne Sipes	Recording Secretary

Joe A. Brown
Tim Burgess

**Property/Security:
Robert Gunn (chair`)
Jeff Hupp
Wes Leggett

Public Relations/Marketing
Bob Thomas (chair)
Joe A. Brown
Chip Hubbard
Scott Doctor
Jay Thomas

**Legal:
Tim Burgess (chair)
Al Greene
Reginald Hirsch

**Rules:
Anne Sipes   (chair)
Robert Gunn
Marilyn Wright Gore
Carla Cawlfield
Reginald Hirsch

Education:
Joseph DiFlavio (chair)
Robert Gunn
Steve Whitt
Cathy Sharp
Anne Sipes
Jeff Hupp
Joanne Ballato
Fernando Bobbio

**Special Interest Groups ("SIGS")
Steve Whitt (chair)
Cathy Sharp
David Walter

Product Distribution Committee:
Robert Gunn (chair)
Jeff Hupp
Ed Hardin

Programs:
Mark Flato (chair)
Fred Thorlin
Scott Doctor
Dell Coleman
David Dillard

**Publications:
Meridith Foster (chair)
M.L. Giggleman
Beverly Rosenbaum
Carla Cawlfield

**Library:
Jeff Hupp (chair)
Annes Sipes

**Bulletin Board:
John Moore (chair)
Jeff Hupp

**Elections:
Carla Cawlfield (chair)
Marilyn Wright Gore
Jeff Hupp

**Member Services:
Robert Gunn (chair)
Kim Munro

Database Committee:
Anne Sipes (chair)
Jeff Hupp
Wes Leggett
Ed Hardin

Volunteer Committee:
Reuben Wilson (chair)
Kim Munro
Don Dillard
John Pohlman

Youth Committee:
Steve Whitt (chair)
Wes Leggett
Stephen Cravey

**Finance:
Victor Elgohary (chair)
Marie Jones
Robert Gunn
Wes Leggett
Anne Sipes